

Board Meeting

MINUTES

Date: **Thursday 9th March 2017**

Time: **11. 00 pm**

Venue: **CERES, Learning Centre Rm,1-2 Lee St, Brunswick East VIC**

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Meeting Commenced: 11.11

1 Election Of Chair

Chairperson Elected: Denise Banville

Minute Keeper: Denise Banville (from the audio recording)

2 Attendance

Room: David McD, Trevor, Fulvio, Malcolm, Mark R, David C, Troy R, Denise B, Marty S, Don R.
Online: Jenni T, Lars, Rob MacPh, Scouse.

Apologies: Kate

Quorum Confirmed: Yes

3 Confirmation of Previous Meeting Minutes

Deferred.

4 Correspondence

Deferred.

4 Key decisions made outside monthly meetings

Deferred.

5 Payment of OPE for David

David McD.

David Mc Donald had 3 receipts for food purchase for meetings read out as 25.93, 20.49, 56.01, Fulvio 28. No objections. Passed.

6 Site Attendance Register

Trevor

Trevor initiated a discussion regarding maintenance of site attendance register.

Mark was in favour of logging who is on site though wondered about the overlap with Kali's volunteer list.

Marty expressed concern about private information and said that Kali is managing the volunteers and we don't need duplication of volunteer information.

We already have a database with volunteer information, though access to the information is restricted.

It was decided that the process is already in place for this Confest and that we will defer the proposed site registration system until after Confest.

Malcolm pointed out that we need to add director advances to the payments lists.

Marty asked that the rest of his budgets be placed on his card.

Troy said that a range of budgets was approved by CC and we need to agree on a process to start transferring these funds.

David C asked about protocols for Directors spending with out new cards.

David C needs to order refrigeration unit. Will email the invoice to the Board.

When a director has receipts and wants to present them, we have a meeting and go through the items at a meeting. We can go through these as a group. All agreed.

Discussion ensued regarding appropriate and reasonable expenses. Data, phone usage, cash withdrawals (with receipts), travel and other.

The accounts payable list was read out.

3 directors agree to payment of all items on the list: Mark, David C, Troy

3 objections: Denise, Don, Marty.

Marty asked to have the tow truck costs added to the list of payments.

Other items on the agenda were not covered.

Carried forward:

- CUA (Fulvio)

Meeting Closed:

12.20 pm